Meeting Agenda/Notes Date: 1/28/15 Leadership Team: **MBI**

In Attendance: Ben Martin, Charlie Byrne, Eric Ojala, Heather Cheney, Camille Barraclough, Laramie Dean, Matt Quinlan, Maureen Martin-Brown, Nick Grener, Pat Murphy, Shane McCorkle, Hallie Koppang, Tracy Ledyard, Susan Delaney, Britt Hanford, Lynn Farmer, Lisa Hendrix

Agenda:

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| **Agenda Item** | **Discussion** | **Action Plan** |
| Committee Updates | * **Attendance**   + Haven’t met recently   + MBI schedule on 1st day back was difficult   + 159 Notices for Appeals were sent out   + Send out positives to students in top attendance tier (Connect 5) * **Universals**   + 4 universal decided (Respectful, Responsible, Safe, Graduates)   + Matrix will be shared next meeting   + Team meeting Tuesday’s from 3-340 * **Incentives**   + Staff are not handing out and students are not turning in   + Students don’t understand what tickets are used for   + We need a PR campaign     - Signs in hallways     - Add menu to daily announcments * **My Voice**   + Focus groups going well, although smaller than desired   + Results will be compiled and shared with MBI team then whole staff in March | * **Attendance:** Send out Connect 5 message to families of students in top attendance tier (by 2/11/15) * **Universals:** Meet 2/4/15 @ 3:00 * **Incentives:** Develop PR campaign * **My Voice:** Continue focus groups, share results with staff in March * **Committee Chairs:** determine half day to meet to set next year’s SMART goals |
| Upcomming Trainings | * **MBI Summer Institute (June 15-19) Bozeman** * **PBIS North West (March 3-6) Eugene, OR** * **Classroom Problem Solving w/ Machek & Hughes (HHS training)** * **SWIS/CICO w/ Ewen (HHS training)** | * **LET HEATHER KNOW IF INTERESTED IN EITHER TRAINING BY 1/30/15** * **DECISIONS MADE 2/3/15** |
| Conference Updates | * **Helena Goals:**   + Refine Intervention Triangle, then consider sharing blank triangles with staff then share completed version to compare   + Develop inquiry based Great 8/My Voice staff training   + Share staff/student comparative My Voice data with staff * **Chicago Information:**   + Freshman Success:     - 1st 30 days are crucial     - Need higher density of reinforcements     - Need predictability (no block schedule)     - Need accesability to interventions     - Tier 2 supports should exist as a support class     - Increase school based incentives     - Run family focus groups     - Have students hand out koupons to adults     - Track team data   + Great 8:     - Florida PBIS has great resources for Great 8       * Google Florida PBIS 🡪 Resources 🡪 Classroom 🡪 Coaching Guide (near the bottom)   + Check In Check Out (CICO):     - For students not responding to Universal supports     - Increases + adult attention     - Maryland calls it “instructional support card” or “leadership card”     - Focus is giving points NEVER taking away points     - Linked to universal expectations     - Need data mangers and mentors |  |
| Plan for flooding halls with K-Koupons for trash |  | * **PUSH TO NEXT AGENDA** |
| Next Meeting Agenda | * **Attendance committee work on attendance protocol** * **Universal subcommittee share out new Universals** * **Next staff training 2/26** * **Determine Spring team meeting time to work on 15-16 SMART goal and PD schedule** |  |